

# CITY OF WHITE SETTLEMENT

## Economic Development Corporation Meeting Minutes

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*Tuesday, May 12, 2015      6:00 PM      Council Chambers*

*214 Meadow Park Drive, White Settlement, Texas 76108*

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Chairman Mayor White opened the meeting of the Economic Development Commission at 6:30 p.m. with a quorum of members present as follows:

Chairman Mayor White  
Director John Pierce  
Director Ann Smith  
Director Gordon Vess  
Director Pat Wirsing  
Director Steve Groomer  
Director Jerry Burns

Staff present included:

City Manager Jim Ryan, Assistant City Manager / Interim Police Chief Jeff James, EDC Director Kyle Reeves, City Secretary Amy Arnold, Park and Recreation Director Rich Tharp, Finance Director Phil Bray, Field Operations Robert Smith, City Marshal Jeff James, and MIS Staff Jeff Wade.

Others present included:

Eva Tharp of the Suburban News, AC Hall of the Grizzly Detail, Mayor Pro Tem Steve Ott, and Council Member Paul Moore

Chairman Mayor White gave the invocation and led the pledge of allegiance.

### Consent Agenda

**Director Burns made a motion to approve the consent agenda. Director Wirsing seconded the motion which carried unanimously. Approval of the Consent Agenda includes the following:**

1. Approval of April 14, 2015, Regular Meeting Minutes.

### Reports

2. Staff presentation of Economic Development Monthly Reports (EDC Dir. Reeves)

EDC Director Kyle Reeves presented the Monthly EDC reports which included the following:

- Certificate of Occupancy for five locations have been issued
- Attended Chamber of Commerce Meeting
- Participated in Chamber of Commerce hiring committee to locate, interview and hire Sales/Marketing position
- Visited multiple properties to discuss placement of business cards on revised EDC map, 33 businesses purchased
- Discussed with businesses add placement, remodels and accessory buildings
- Spoken with individuals interested in relocating to White Settlement
- Spoken to interested parties concerning EDC property on Cherry Lane
- Making preparations to attend ICSC RECON event

3. Staff Presentation of Economic Development Monthly Parks Reports (Park Dir. Tharp)

Park and Recreation Director Rich Tharp presented the Parks monthly report which included the following:

- Central Park trash pickup event
- Upcoming Softball and Baseball Tournaments
- Low Cost vaccination clinic

4. Staff Presentation of Economic Development Monthly Financial Reports (City Mgr. Ryan)

Finance Director Phil Bray presented the EDC monthly finance report which included the following:

- Revenue (to date): \$ 818,876.00
- Expenditures to date: \$777,123.00( Operational \$312,062.00, Director \$35,555.00, Parks \$429,506.00)
- Positive net cash flow of \$41,753.00
- Sales tax receipts are running 27% estimated decrease each month, making down 1-12% per year. The next item discusses this in further detail.

### New Business

1. Discuss and consider revisions to the City of White Settlement Economic Development Corporation Budget for the Fiscal Year 2014-2015. (Finance Dir. Bray)

Finance Director Phil Bray explained the item will be presented to City Council for approval. Mr. Bray summarized the item stating it is to allow for reductions in sales tax revenue of \$130,000.00 and allowing for transfers from the General Revenue Fund in the amount of \$560,000 for the 2013-2014 payments of \$280,000 each, allowing for reduction of debt payment and expenditures of \$280,000 in current 2014-2015 budget, and allows for increases in unanticipated payroll expenses. Mr. Bray stated a total of net increase in revenues of \$430,000 and a total decrease in expenditures of \$277,814 for a total net increase of \$70,7814.

**Director Wirsing made a motion to approve the recommended EDC budget amendments. Director Burns seconded the motion which carried unanimously.**

### Work Session

2. Discuss the Parks Recreation and Open Space (PROS) Plan. (Park Dir. Tharp)

Park and Recreation Director Rich Tharp made a presentation of a proposed bike trail system which included:

- Safety
- Vehicular traffic
- Topography
- Connectivity
- Existing routes of travel
- Components of Bike Trail system
  - Lanes – 44'-6' painted lane

- Routes – series of connected streets
- Paths – 8'-10' non-motorized
- Proposed map

Members discussed route near Lockheed Cherry Ln entrance, grants available, criteria, tying into Fort Worth's bike system.

Director Tharp stated staff would look into the criteria for grants and bring information back to the EDC.

### Adjourn

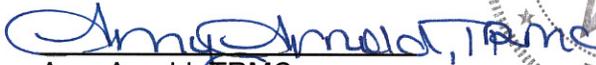
With there being no further discussion Mayor White adjourned the meeting at 6:45 pm.

Approved this 9<sup>th</sup> day of June, 2015.



Ronald A. White, Mayor

ATTEST:



Amy Arnold, TRMC  
City Secretary

