

CITY OF WHITE SETTLEMENT

Economic Development Corporation Meeting Minutes

*Tuesday, December 8, 2015 6:00 PM Council Chambers
214 Meadow Park Drive, White Settlement, Texas 76108*

A quorum of the City Council may be present. They may not deliberate or take action.

Chairman Mayor White called the meeting of the White Settlement Economic Development Corporation to order at 6:00 pm, announcing a quorum of members present which included the following:

Chairman Mayor White
Director John Pierce
Director Ann Smith
Director Pat Wirsing
Director Steve Groomer
Director Jerry Burns
Director Gordon Vess was absent due to illness per his wife.

Director Burns gave the invocation and Mayor White led the Pledge of Allegiance.

Staff present included: Jim Ryan, City Manager; Jeff James, Assistant City Manager; Amy Arnold, City Secretary; Kyle Reeves, EDC Director; Phil Bray, Finance Director; Shereen Gendy, Assistant Finance Director; Rich Tharp, Park and Recreation Director and Steve Patton, MIS Tech.

Others present included: Eva Tharp of the Suburban News, AC Hall of the Grizzly Detail, Mayor Pro Tem Steve Ott, Council Member Paul Moore, and Council Member Elzie Clements

Consent Agenda

Director Burns made a motion to approve the consent agenda. Director Pierce seconded the motion which carried unanimously. Approval of the Consent Agenda included approval of the following item:

1. Approval of November 10, 2015, Regular Meeting Minutes.

Monthly Reports

1. Staff presentation of Economic Development Monthly Reports

EDC President Kyle Reeves gave updates to Directors including

- Information on interested parties in former Greystone Property, explained intentions
- Scottish Inn Restaurant
- Certificate of Occupancy issues for Scottish Inn
- Meetings with contacts as a result of ICSC Dallas Conference

2. Staff Presentation of Economic Development Monthly Parks Reports

Parks Director Rich Tharp provided Directors with Park and Recreation updates including

- Park maintenance beginning for the spring season
- Community Garden ribbon cutting ceremony scheduled for December 12 at 1pm
- Yard Decoration Contest scheduled for December 15th beginning at 6pm
- Winter Dance Recital on December 19th beginning at 5pm
- Low Cost vaccination clinic to be held on December 19th at 10 am at the Rec Center
- Parade of Lights Event begins at 6:30 pm on December 4th
- Christmas Tree Roundup starts on December 28th
- Update of Park projects

3. Staff Presentation of Economic Development Monthly Financial Reports

Finance Director Phil Bray presented the EDC monthly finance report which included the following:

- Sales Tax to date: **\$172,755**
- Revenue (to date): **\$ 200,435**
- Total Expenditures to date: **\$ 116,514** Expenditures as of November 4, 2015: **\$8,638** (operational, **\$ 13,927**(Director), **\$93,949**(Parks))
- Total Cash Flow: **\$ 89,921**

Presentation

4. Presentation of Park Recreation and Open Space Master Plan Update

Parks Director Rich Tharp presented this item explaining the use of a survey tool, resources needed by resident to complete stating the timeframe is approximately 5 to 10 minutes of a person's time. Mr. Tharp stated this is the third time a survey has been done, mentioning the first being 1994, the second in 2006 and now in 2016. Mr. Tharp concluded by stating the survey may be completed by mail or online and noted the 2006 survey received 7-8% participation.

New Business

5. Discuss and consider approval of updated Business Incentive Grant Application forms.

President Kyle Reeves stated the forms have been updated as suggested at the last meeting, concluding if the board is satisfied staff would like to move forward and start working with businesses.

Director Jerry Burns made a motion to approve the previously reviewed Business Incentive Grant Application forms as presented. Director John Pierce seconded the motion which carried unanimously.

Adjourn

With there being no further discussion Mayor White adjourned the meeting at 6:24pm pm.

Approved this 9th day of February, 2016


Ronald A. White, Mayor

ATTEST:


Amy Arnold, TRMC
City Secretary

