

CITY OF WHITE SETTLEMENT

Economic Development Corporation Meeting Minutes

Tuesday, February 9, 2016 6:30 PM Council Chambers

Or directly after the Council Workshop, whichever is earliest

214 Meadow Park Drive, White Settlement, Texas 76108

Mayor White called the meeting of the Economic Development Corporation Board of Directors to order at 6:35 pm with a quorum of members present as listed below:

Director John Pierce
Director Ann Smith
Director Steve Groomer
Director Jerry Burns

Director Gordon Vess was absent, staff was not notified
Director Pat Wirsing was absent due to a medical procedure

Staff present included: Jim Ryan, City Manager; Jeff James, Assistant City Manager; Amy Arnold, City Secretary; Rich Tharp, Parks and Recreation Director; Kyle Reeves, EDC Director; Phil Bray, Finance Director; Shereen Gendy, Assistant Finance Director; Rick Eldredge, Building Official; Melvin Wilson, Deputy City Marshal; Robert Smith, Public Works Director and Steve Patton, MIS Tech.

Consent Agenda

Director Burns made a motion to approve the consent agenda. Director Pierce seconded the motion which carried unanimously. Approval of consent agenda included the following :

1. Approval of December 8, 2015, Regular Meeting Minutes.

Monthly Reports

1. Staff presentation of Economic Development Monthly Reports

Economic Development Director Kyle Reeves provided the following information:

- Listing of CO's issued for the previous month

- Activities of the Economic Development department

- Met with businesses wishing to relocate to the area

- Met with Real Estate brokers concerning future development prospects

2. Staff Presentation of Economic Development Monthly Parks Reports
Parks Director Rich Tharp presented the following

- Citizen survey update

- Recycling station moving

- Spring Household Hazardous Waste dates

- Kid Fish dates
 - Upcoming events
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3. Staff Presentation of Economic Development Monthly Financial Reports

Finance Director Phil Bray presented the EDC monthly finance report which included the following:

- Revenue (to date): \$ 301,196
- Expenditures as of November 4, 2015: \$233,482 \$ 8,638(operational, \$ 35,077 (Director), \$189,768 (Parks)
- Total Cash Flow: \$ 67,714
- Sales tax receipts approximately 30% below previous year

New Business

4. Discuss and consider terms of 2016 Veterans Park Concession Agreement.

Parks Director Rich Tharp explained the bid process stated sealed bids were not required, staff would contact prospective vendors, percent of returns not sales would be considered, reviewed changes from previous contract to include renewal option at 12 month or at 6 month with review if concerns.

Director Burns made a motion to approve the updated agreement. Director Smith seconded the motion which carried unanimously.

Adjourn

With there being no further discussion Chairman Mayor White adjourned the meeting at 6:50 pm.

Approved this 8th day of March, 2016.

Ronald A. White

Ronald A. White, Mayor

ATTEST:

Amy Arnold

Amy Arnold, TRMC
City Secretary

