

CITY OF WHITE SETTLEMENT

Economic Development Corporation Meeting Minutes

*Tuesday, March 8, 2016 6:00 PM Council Chambers
214 Meadow Park Drive, White Settlement, Texas 76108*

Mayor White called the meeting of the Economic Development Corporation Board of Directors to order at 6:00 pm with a quorum of members present as listed below:

Director John Pierce
Director Ann Smith
Director Steve Groomer
Director Jerry Burns
Director Pat Wirsing

City Secretary Amy Arnold notified the board of receiving a resignation from Director Gordon Vess.

Staff present included: Jim Ryan, City Manager; Jeff James, Assistant City Manager; Amy Arnold, City Secretary; Rich Tharp, Parks and Recreation Director; Kyle Reeves, EDC Director; Phil Bray, Finance Director; Shereen Gendy, Assistant Finance Director; Melvin Wilson, Deputy City Marshal; Robert Smith, Public Works Director and Steve Patton, MIS Tech. Others present included Council Members Steve Ott, Mayor Pro Tem Elzie Clements, and Council Member Paul Moore.

Consent Agenda

Director Groomer made a motion to approve the consent agenda. Director Pierce seconded the motion which carried unanimously. Approval of consent agenda included the following

1. Approval of February 9, 2016, Regular Meeting Minutes.

Monthly Reports

2. Staff presentation of Economic Development Monthly Reports

Economic Development Director Kyle Reeves provided the following information:

- Listing of CO's issued for the previous month
- Activities of the Economic Development department
- Discussed with board members business interest and lack of interest in the area

3. Staff Presentation of Economic Development Monthly Parks Reports

Parks Director Rich Tharp presented the following

- Brewer High School Fast Pitch Tournament
- Cub Scout troop trash pickup
- Spring Household Hazardous Waste dates
- Kid Fish dates

- Upcoming events

4. Staff Presentation of Economic Development Monthly Financial Reports

Finance Director Phil Bray presented the EDC monthly finance report which included the following:

- Revenue (to date): \$ 497,601
- Expenditures: \$289,916 \$ 21,087(operational, \$ 43,414 (Director), \$225,415 (Parks)
- Total Cash Flow: \$ 207,685
- Balance Forward: \$1,534,873

New Business

5. Discuss and consider revisions to the City of White Settlement Economic Development Corporation Budget for the Fiscal Year 2015-2016. (Finance Dir. Bray)

Mayor White stated the needed information for this item had not yet been received and requested a motion to postpone the item.

Director Burns made a motion to postpone. Director Smith seconded the motion which carried unanimously.

6. Discuss and consider presenting Economic Development Business Incentive Grant Award funds to John P. Limmer, owner of LSI Properties, Inc. "Accent Appliance" for completion of exterior visual and functional improvements; as submitted by application to and accepted by the Economic Development Corporation on October 13, 2015.

EDC Director Kyle Reeves notified Directors of Mr. Limmer's completed projects, receipts and work verified; requests the board to approve awarding the grant as applied.

Director Burns made a motion to approve the award and present to recipient. Director Pierce seconded the motion which carried unanimously.

Mayor White presented the award check to Mr. and Mrs. Limmer who were present in the audience.

7. Discuss and consider the vendor award for the 2016 Veterans Park Concession Contract Agreement.

Park and Recreation Director Rich Tharp provides Directors with bids received, stating bids are based on return of gross sales back to the City, not less than 20%. Mr. Tharp stated five vendors were contacted with two written bids received; Leisure Foods and MR. Thomas Cantu. Mr. Tharp stated both vendors are experienced and capable of fulfilling terms on the contract, to begin on April 1, 2016. Mr. Tharp introduced Mr. Cantu, who answered questions from the City Council; Mr. Tharp stated Leisure Foods had been contacted and did not appear.

Director Burns made a motion to award the contract to Mr. Cantu. Director Pierce seconded the motion which carried unanimously.

Adjourn

With there being no further discussion Mayor White adjourned the meeting at 6:40 pm.

Approved this 12th day of April, 2016.



Ronald A. White, Mayor

ATTEST:



Amy Arnold, TRMC
City Secretary

